



West Torrens Partnership

PRE SCHOOL WAITING LIST

To ensure all families have equitable access to their local preschool, this pre enrolment form has been developed by the Cowandilla Children's Centre, Jean Horan Kindergarten, Kurralta Park Community Kindergarten, Lockleys Children's Centre, Netley Kindergarten and the Torrensville Preschool Centre.

Please complete the details overleaf if you are considering attending any of the above centres.

By nominating your preschools in order of choice, within the criteria, your child will be added to a waiting list for enrolment in a preschool program.

All Preschool Directors will work together in Term 3 each year to allocate positions. Families will be notified by mail of their allocated preschool when their child is eligible as outlined in the DECD Preschool Enrolment Policy.

The number of vacancies available at each centre depends on the preschool's physical capacity. Please read the priority of access below to understand the likelihood of your child being placed in a Priority 1 or 2 list.

PRIORITY OF ACCESS

All West Torrens Partnership Preschools operate a Priority of Access procedure to manage enrolments where the demand for preschool places exceeds the centre capacity. This aims to support all local preschools and equitable access by families to a preschool service, when limited vacancies exist.

Priority is given to enrolments that meet any of the following criteria:

Priority 1

- a. Children who live within the kindergarten's Priority of Access areas.
- b. The circumstances of the child and the family, such as a child's special rights, cultural, linguistically diverse backgrounds (at the discretion of the Director)

Priority 2

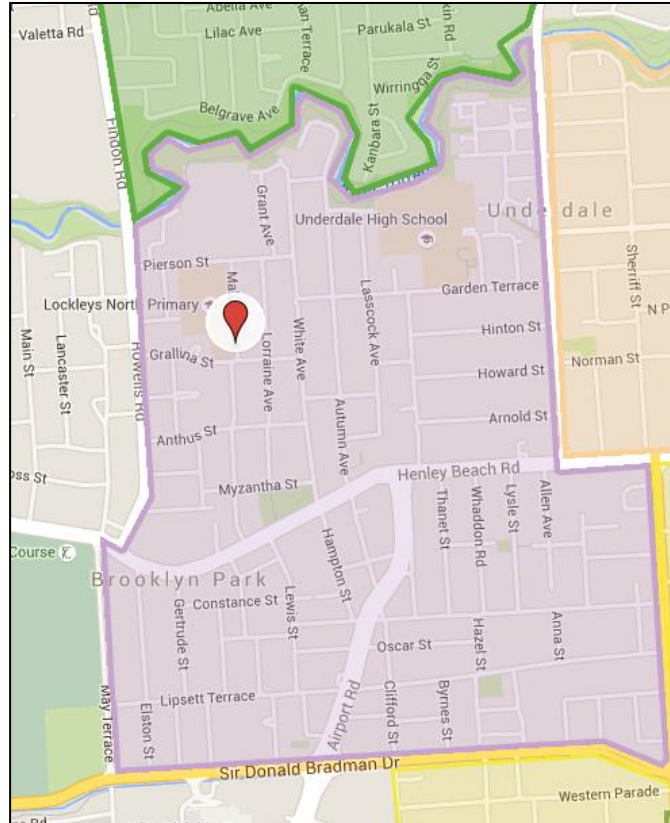
- a. Children who are cared for by a family day care provider, childcare or other carer in the designated priority catchment area **OR**
- b. Siblings currently attend Lockleys North Primary School / Family live in the LNPS zone **OR**
- c. Children whose siblings have previously attended the preschool previously **OR**
- d. Children who already attend an associated program at the preschool – e.g. playgroup, occasional care

Families wishing to enrol their children at another preschool, even though there is a preschool closer to their residential address, will only be offered positions if, and when, there are vacancies after all other children have been allocated a place.

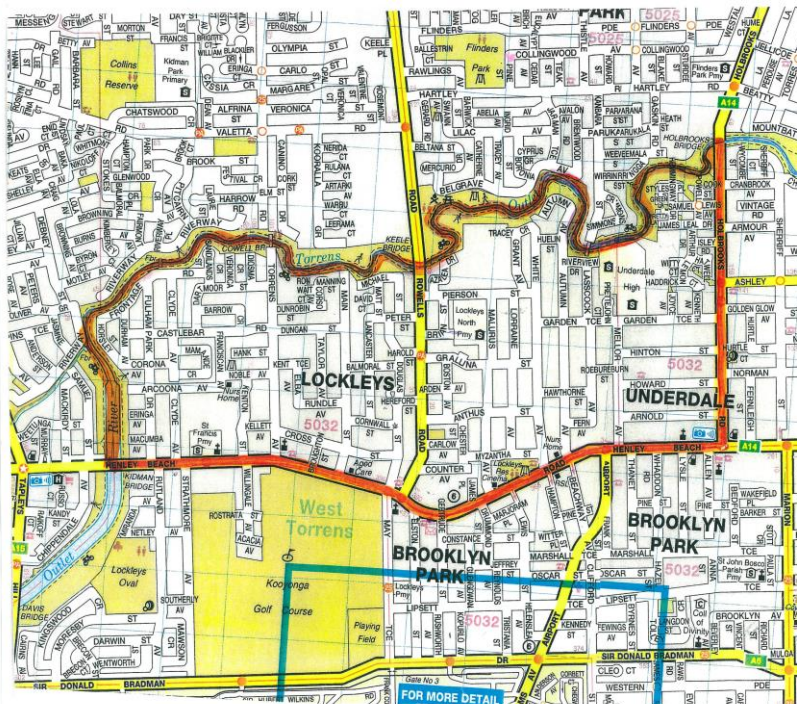
Preschool Preferences - Please number preschools in order of choice 1-3

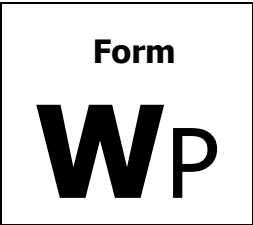
<input type="checkbox"/>	Cowandilla Children's Centre	21 Jenkins St., Cowandilla SA 5033
<input type="checkbox"/>	Jean Horan Kindergarten	Ross Ave. Flinders Park SA 5025
<input type="checkbox"/>	Kurralta Park Community Kindergarten	35 Barwell Avenue Marleston SA 5033
<input type="checkbox"/>	Lockleys Children's Centre	57 Malurus Ave., Lockleys 5032
<input type="checkbox"/>	Netley Kindergarten	Comet Avenue Netley SA 5037
<input type="checkbox"/>	Torrensville Preschool	93a Ashley Street Torrensville 5031
<input type="checkbox"/>	Other ... please detail	

LOCKLEYS CHILDREN'S CENTRE MAP



LOCKLEYS NORTH PRIMARY SCHOOL ZONE MAP





LOCKLEYS CHILDREN'S CENTRE

PRESCHOOL WAITING LIST

Please complete the details overleaf to place your child's name on the waiting list for enrolment in the preschool program when she/he is eligible, as outlined in the DECD Preschool Enrolment Policy.

You will be notified if a place is available prior to your child's anticipated commencement date; you will then be asked to complete a Preschool Enrolment Form.

The number of vacancies available at each intake depends on the preschool's physical capacity and the number of children leaving to go to school and therefore will vary at each intake.

INFORMATION PRIVACY STATEMENT

The Department for Education and Child Development (DECD) is committed to respecting the confidentiality of information provided by children/students and parents, for example, information requested on child/student enrolment forms. The information requested in this form is to enable the site and DECD Regional Office to manage projected enrolments.

The information provided on the waiting list form is stored securely in local school/preschool and DECD databases. The disclosure of personal information held by Government is regulated by the information privacy principles (see reference above). Unless required to do so by a law of the State or Australian Government, as permitted by the information privacy principles or in accordance with the information sharing guidelines (see below), DECD will not otherwise disclose the information to others without your consent.

INFORMATION SHARING STATEMENT

There will be occasions where sharing information with others outside this site will be important to your child's child care placement. In these circumstances, DECD follows the SA Government's Information Sharing: Guidelines for promoting the safety and wellbeing of children, young people and families (ISG). www.qcyp.sa.gov.au

Under the ISG your consent for the sharing of personal information about your child will be sought and respected in all situations unless:

- it is unsafe / impossible to gain consent or consent has been refused and
without information being shared, a child or children will be at increased risk of serious harm.

PRIORITY OF ACCESS

Please see West Torrens Partnership Information attached and complete the table below:

Table with 3 columns: Question, Yes, No. Rows include: Child's Name, My child resides in the Priority of Access area of the Preschool (see map), My child is in care in local area (Family, Family Day Care, Child Care Centre) with sub-points, Siblings attend Lockleys North Primary School, Siblings of children in the family have previously attended Lockleys Preschool, Child regularly attends an associated program-Play group/Occasional care at Lockleys Children's Centre, Special Circumstances that you would like to be considered.

Site details

Site name: **LOCKLEYS CHILDREN'S CENTRE**

Child details

First name:
 Surname/ Family name:
 Date of birth:

** Proof of age must be provided prior to enrolment*

Gender: Male Female
 Address:
 Suburb/Town:
 Postcode:

In which country was your child born? Australia Other
 Please specify

If your child speaks a language other than English at home, what languages (including English) does your child speak?

Is your child of Aboriginal or Torres Strait Islander origin?
 No Yes, Aboriginal Yes, Torres Strait Islander

Is this child under the Guardianship of the Minister for Families and Communities or in alternative care?
 No Yes

If Yes, further details must be obtained from the confidential Families SA-DECD Information Sharing Form at the time of enrolment, supplied to the preschool site leader by the child's Families SA caseworker.

Does your child have any additional needs or a diagnosed disability?

No Yes
 If yes, please provide details:

Does your child have a medical condition that may require support?

No Yes
 If yes, please provide details:

Parent / Guardian details

Given name:
 Family name:
 Relationship to child:
 Signature:

Home phone:
 Mobile:
 Email:
 Date:

Details of person completing waiting list form (if other than parent/ guardian)

Name:
 Signature:

Role:
 Date:

Site use only

Priority of Access assigned
 Preschool preferences

 Closest Preschool

Anticipated Preschool start dates
 Early entry (if eligible and capacity permits)
 start: term year
 Date:
 Pre entry start: term year
 Date:
 Preschool start : term year
 Date:
 School start: term year
 Date:

Date enrolment details entered in EYS:

 EDID:
 Date contacted:
 If place available, enrolment interview scheduled on
 Time
 Enrolment form completed on:
 Group/Room:

Term dates			
	2014	2015	2016
T 1	28/1-11/4	27/1-10/4	1/2-15/4
T 2	28/4-4/7	27/4-3/7	2/5-8/7
T 3	21/7-26/9	20/7-25/9	25/7-30/9
T 4	13/10-12/12	12/10-11/12	17/10-16/12